(Student Name)

## Electronic Communication Devices / Cell Phone Policy 2011-2012 School Year

Redford Union students may possess a Cellular Telephone or other electronic communication device (ECD) during the school day, provided that during regular school hours the Cell Phone and/or other ECD remains off, unless authorized for specific use by school personnel. Cell Phones and/or other ECD's will ONLY be confiscated if they are heard or used at anytime during the regular school day. Redford Union students may possess a Cellular Telephone or other electronic communication device (ECD) at after-school activities and school-related functions.

**NOTE TO PARENTS**: Sending communications electronically (texting, paging, calling) to your students during regular school hours is a violation of this code and will result in disciplinary action for the student.

The student who possesses a Cell Phone or ECD shall assume responsibility for its care. At NO TIME shall the District be responsible for preventing theft, loss or damage to Cell Phones or ECD's brought onto the school districts property.

## There is a three-tiered ECD/Cellular Phone Discipline Policy as follows:

<u>**1**</u><sup>st</sup><u>**Offense**</u> - If the ECD/Cell Phone is used or heard it will be taken for the day and sent to the office, and then returned to the student at the end of the day. (<u>**Teacher**</u> who has taken the phone will contact the parent and make them aware that the phone was taken and that if there is a next time it will not be returned until a parent comes in to pick it up.)

<u>**2**<sup>nd</sup></u><u>**Offense**</u> - If the ECD/Cell Phone is used or heard it will be taken and sent to the office, and not be returned until a parent comes in to the office to pick it up during regular school hours. (<u>**Teacher**</u> who has taken the phone will contact the parent and make them aware that this is the 2<sup>nd</sup> offense, and if there is a next time it will be kept for 30 days.)

<u> $3^{rd}$ </u> <u>Offense</u> - If the ECD/Cell Phone is used or heard it will be taken and sent to the office, where it will be kept for 30 days. At the end of the 30 day period, the parent may come in to the office to pick it up during regular school hours.

**Each additional offense:** - The ECD/Cell Phone will be kept for an additional 30 days, and will only be returned to the parent who comes into the office to pick it up during regular school hours. Effective with the fourth offense it can be punishable up to a possible 180 day suspension.

Student Signature

Grade

Date

Parent Signature

I,