

REGULAR MEETING MINUTES – BOARD OF EDUCATION  
 REDFORD UNION SCHOOLS, DISTRICT NO. 1  
 March 12, 2018

Regular Meeting  
3/12/2018

A Regular meeting of the Redford Union Board of Education was held March 12, 2018, at the Board of Education Administrative Offices, 17715 Brady Street, Redford Township, Michigan, 48240. President Kurland called the meeting to order at 7:31 PM.

Call to Order

Present: Caloia, Graham, Gubachy, Kurland  
 Absent: Doby, Isabell, and Pridemore

Roll Call

The Pledge of Allegiance was recited.

Pledge of Allegiance

None

Call to the Audience  
On Agenda Items

President Kurland asked everyone to please place their cell phones on silent or vibrate.

President's Remarks

None.

Superintendent's  
Remarks

It was moved by Member Caloia, seconded by Member Gubachy to adopt the agenda of March 12, 2018, Regular Board Meeting as presented.

Adoption of  
Agenda as presented

Yes: 4 No: 0 Motion: Carried

Superintendent Shivers reported on the Harvard Graduate School of Education – Women in Education Leadership conference that she attended on March 4 – March 6, 2018, in Boston Massachusetts. She said the conference was a three-day face to face followed by some online work. 80 women were a part of the institute from as far away as Johannesburg South Africa to as close as Novi Michigan. K-16 Educators were representing public schools, public institutions of higher education. One important message that they left the conference with was “how someone’s demography does not determine their destiny.”

Presentations  
Harvard Graduate  
School of Education  
(Women in Education  
Leadership)

Regular Board Meeting: 3/12/18

The Board received a handout, and a PowerPoint presentation was shown.

Supt Shivers said that part of the conference lessons would be included in the District's Administrative Retreat and Opening Day.

None.

Board Secretary  
Communications

None.

Assistant  
Superintendent of  
Office of Business  
Services  
Greg McIntyre

Assistant Superintendent Ron Ward said the Board would be looking at an updated Policy for Personnel business and Operations/Facilities that Mr. Sutton of Lusk Albertson prepared since the last meeting. There was a Policy Meeting on March 8<sup>th</sup> to address the updates, and that would be addressed at the Special Meeting on March 26<sup>th</sup>. He said that he hopes to have a completed Policy Manual approved at the next Regular Board Meeting on April 9<sup>th</sup>. Assist Supt Ward thanked everyone that has been actively involved in the process.

Assistant  
Superintendent of  
Office of Human  
Resources/Labor  
Relations

Assist Supt Ward announced that Kim Crenshaw who was appointed Interim Director of Instructional Technology in July 2017 is now the Director of Instructional Technology. Assist Supt Ward said that the consensus from everyone that Ms. Crenshaw has worked with within the District was that she was doing an outstanding job in her appointed role.

Assistant Superintendent Greg McIntyre said he went through the evaluation process with Ms. Crenshaw and they developed some professional goals for her to continue to get better. They also developed some departmental goals.

The Board and audience congratulated Ms. Crenshaw.

Superintendent Shivers said it was well deserved. She said that it was a steep learning curve, but Ms. Crenshaw jumped right in and had taken on a lot of leadership.

Assist Supt Ward gave an update on personnel. He said Ms. Jennifer Romer, a student at Baker College with a focus in Human Resources has interned with the RU's HR Department since January 2018. She has been working closely with Assist Supt Ward in developing a Staff Handbook based on policies and guidelines. She is also reviewing the collective bargaining agreements.

He also mentioned that the Administration would like to have a Personnel Committee Meeting to look at some upcoming changes before the April 9th Regular Board Meeting with Board Members Graham, Gubachy, and Caloia. The Personnel Committee Meeting was scheduled for April 9<sup>th</sup> at 6:30 PM.

Building / Facilities: None.

Administrative  
Committee Reports

Personnel / Policy Committee: The Policy Committee met on March 8, 2018. Also, Policy will be discussed at the March 26<sup>th</sup> Special BOE Meeting. The next Personnel Meeting will be scheduled on April 9, 2018.

Finance Committee: None.

Curriculum / Achievement Committee: None

It was moved by Member Graham, seconded by Member Caloia, to approve the consent agenda items as amended.

Consent Agenda  
as amended

Member Caloia asked if possible, if any grammatical errors could be caught ahead of time and communicated to Jackie Warren, Exec Administrative Assistant before the meeting instead of during the meeting.

The Consent Agenda consisted of the following:

Waive the reading and approve February 5, 2018, Special Meeting minutes of the Redford Union Board of Education, as presented.

Special Meeting  
minutes of  
February 5, 2018, as  
presented

Waive the reading and approve February 12, 2018, Special Meeting minutes of the Redford Union Board of Education, as presented.

Special Meeting  
minutes of  
February 12, 2018, as  
presented

Waive the reading and approve February 12, 2018, Regular Meeting minutes of the Redford Union Board of Education, as amended.

Regular Meeting  
minutes of  
February 12, 2018, as  
amended

Waive February 13, 2018, (Student Appeal) Special Meeting of the Redford Union Board of Education. The meeting was canceled due to no quorum.

Special Meeting of  
February 13, 2018,  
canceled due to no  
quorum

Waive the reading and approve February 21, 2018, Special Meeting minutes of the Redford Union Board of Education, as presented.

Special Meeting  
minutes of  
February 21, 2018, as  
presented

Regular Board Meeting: 3/12/18

Waive the reading and approve February 26, 2018, Special Meeting minutes of the Redford Union Board of Education, as amended.

Special Meeting  
minutes of  
February 26, 2018, as  
amended

Recommend payment of \$1,098,549.37 for checks dated 2/7/2018 to 3/6/2018.

Disposition of Checks  
March 6, 2018

Approve electronic transfers for the month of February 2018 in the amount of \$2,632,258.16.

Electronic Transfers  
February 2018

Yes: 4 No: 0 Motion: Carried as amended

Superintendent Shivers gave a Data Review on the September 2017-January 2018 Attendance and Behavior Data. The Board members received a Handout. Supt Shivers said that at the next two Board meetings she would have the people that are in the district that have been either hired or have stepped up to lead these initiatives present to the Board on specific initiatives that have been targeted for attendance and discipline. The initiatives are: 1) Partnership with Lincoln Behavioral Services - Attendance (Ms. Stephvanie Wynn). 2) Restorative Practices: District Facilitator and Building-wide Facilitator.

Academic Highlights:  
Student Monthly Data  
Update

Restorative Practices will present in April and Attendance will present in May.

Action Items

It was moved by Member Caloia and seconded by Member Gubachy that the Board of Education at the recommendation of Susan Shelton, Principal of Beech Elementary School, approve the use of SIG funds to purchase iPads for 4<sup>th</sup> grade, 5<sup>th</sup> grade, and self-contained Special Education classrooms at Beech.

iPads Purchase- Beech  
Elementary

There were questions and answers.

Yes: 4 No: 0. Motion: Carried.

It was moved by Member Gubachy and seconded by Member Caloia that the Board of Education at the recommendation of Susan Shelton, Principal of Beech Elementary School, approve the following two Memorandum of Understanding (MOU).

Memorandum of  
Understanding (MOU)  
– Development  
Centers, Inc.

- A. School-Based Services – October 1, 2017 - September 30, 2018
- B. School-Based Services Utilizing the School Improvement Grant - September 5, 2017 - June 14, 2018

Regular Board Meeting: 3/12/18

Principal Shelton gave a summary of the Action Item. She said Beech Elementary worked with Development Center and started a partnership and though Development Center Beech wrote a Grant allowing the Development Center to work with Beech.

She said through the Improvement Grant; Beech purchased additional services for the students to support more of their needs. They have a counselor that works with the Beech students through Development Center which was in addition to what they were getting through the Development Center Grant. They have been able to provide some social skill groups by grade levels.

There were questions and answers.

Yes: 4 No: 0. Motion: Carried

It was moved by Member Caloia and seconded by Member Graham that the Board of Education at the recommendation of Andy Christopherson, Principal of Hilbert Middle School, approve the Field Trip Request for out of town/overnight travel to Washington DC on March 21, 201 – March 24, 2018.

Field Trip Request for  
Out of Town/Overnight  
Travel to Washington  
DC

Yes: 4 No: 0. Motion: Carried

It was moved by Member Gubachy and seconded by Member Caloia that the Board of Education hereby authorizes, the Superintendent or her designees, the authority to enroll an unlimited number of students per school year, with such students being only those students who are eligible for grades K through 8, and a limited number of students: 10 for Grade 9, 10 for Grade 10, 10 for Grade 11, and 5 for Grade 12, with preference given to siblings of K-8 registrants. Pursuant to both Section 105 and Section 105c of the State Aid Act and in accordance with all other relevant statutory provisions.

Approval Regarding the  
Enrollment of Non-  
Resident Students

There were questions and answers.

Assist Supt McIntyre will provide the Board with the total number of 8th graders enrolled this school year 2017-18.

Supt Shivers said she was confident from an academic, programmatic, discipline and attendance that making this change will allow for the District to have more resources to provide for the students enrolled in Redford Union School District.

Yes: 4 No: 0. Motion: Carried as Amended

It was moved by Member Gubachy and seconded by Member Caloia that the Board of Education at the recommendation of the Technology Committee enter into a contract with Barton Malow to provide consultation services for security camera solution. Contract not to exceed \$25,000.00.

Technology Consultant

Assist Supt McIntyre said the services for security camera solutions would be about 5% of the total cost.

Yes: 4 No: 0. Motion: Carried

It was moved by Member Caloia and seconded by Member Graham that the Board of Education at the recommendation of Assist Superintendent of Business Services Greg McIntyre, approve the Clear Rate Communication Contract for local telecommunication service.

Clear Rate  
Communications  
Contract

Yes: 4 No: 0. Motion: Carried

It was moved by Member Gubachy and seconded by Member Caloia that the Board of Education at the recommendation of Assist Superintendent of Business Services Greg McIntyre, approve the bid for Plain Old Telephone Service (POTS) and the contract with AT&T.

AT&T Contract

Yes: 4 No: 0. Motion: Carried

It was moved by Member Caloia and seconded by Member Graham that the Board of Education at the recommendation of Assist Superintendent of Business Services Greg McIntyre, approve the Audit RFP.

Audit RFP

There were questions and answers.

Yes: 4 No: 0. Motion: Carried

It was moved by Member Gubachy and seconded by Member Caloia that the Board of Education adopts the amendments to Sections 4000, 5000, and 6000 of the Board of Education Bylaws and Policies that were approved for first reading on February 26, 2018, as amended.

Board Bylaws and  
Policies

The Board made the following highlighted amendments:

**Section 6009 – Transportation – Student Transportation**

In addition, students enrolled ~~who reside~~ in the District who ~~and~~ meet any of the following requirements may be ~~are~~ eligible for transportation to and from school. **if they meet:**

- C. The parent, or student, if age 18 or older, has requested and received approval from the superintendent for transportation services, based on student hardship.

ROLL CALL

S. Caloia: Yes; C. Doby: ABS; T. Graham: Yes; L. Gubachy: Yes; P. Isabell: ABS;  
 J. Kurland: Yes; E. Pridemore: ABS      Yes: 4 No: 0 Motion: Carried as Amended

None.

Items Removed from  
Consent Agenda

Ms. Renee Rancour represented Redford Union High School and addressed the Board on W.D. Ford Tech Center program ending with Redford Union School District at the end of the 2017-18 school year. She said that this would impact the student’s future. She said all kids might not be ready or willing to go to college. She asked what happens to the students that may want to go into the technical center and may want a career?

Call to the Audience  
on Agenda Items

Donkey Basketball was rescheduled for Friday, March 23, 2018, at 7:00 PM. The cost is \$6.00

Board of Education  
Communication/  
Discussion

Monday, March 26, 2018 – Special Meeting – 5:30 PM  
 Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240  
 Monday, April 9, 2018 – Regular Meeting – 7:30 PM  
 Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240  
 Monday, May 14, 2018 – Regular Meeting – 7:30 PM  
 Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240

Future Meetings Dates

It was moved by Member Caloia, seconded by Member Gubachy to adjourn the Meeting at 8:15 PM.

Adjournment

Yes: 4 No: 0. Motion: Carried.

Respectfully Submitted,

Patricia J. Isabell,  
Secretary  
Redford Union Schools Board of Education