

REGULAR MEETING MINUTES – BOARD OF EDUCATION
 REDFORD UNION SCHOOLS, DISTRICT NO. 1
 October 23, 2017

Special Meeting
 10/23/2017

A Special meeting of the Redford Union Board of Education was held October 23, 2017, at the Board of Education Administrative Offices, 17715 Brady Street, Redford Township, Michigan, 48240. President Kurland called the meeting to order at 6:02 PM.

Call to Order

Present: Caloia, Doby, Graham (Late 6:04 PM), Gubachy, Kurland, and Pridemore
 Absent: Isabell

Roll Call

None.

Call to the Audience
 on Agenda Items

President Kurland asked everyone to please place their cell phones on silent or vibrate.

President's Remarks

None.

Superintendent's
 Remarks

It was moved by Member Pridemore, seconded by Member Caloia to adopt the agenda of October 23, 2017, Special Board Meeting as presented.

Adoption of
 Agenda as Presented

Yes: 5 No: 0 Motion: Carried

Superintendent Shivers gave the board an update on their process for the Bylaws and Policy plan.

Presentations

Kevin Sutton of Lusk Albertson, PLC, provided the board with a handout of Board Policy Manual Revision Process (Timeline Overview). Mr. Sutton presented his plan to the Board.

Superintendent Shivers asked the members to take a look at the Board Schedule in their binders. She said that at the next board meeting they needed to remove the December 25, 2017, Special Board Meeting for the schedule.

She also said based on Mr. Sutton comments; the process should be completed by the end of March 2018. However, they will leave the April, May and June 2018 dates on the Board Meeting Schedule in case there are snow issues, quorum issues, or need more time on policies.

Mr. Sutton will revise the Timeline Overview sheet to include the following section titles:

Special Board Meeting: 10/23/17

Introduction
Section 1000: Bylaws
Section 8000: General Policies
Section 2000: Students
Section 3000: Curriculum
Section 7000: School and Community Relations
Section 4000: Personnel
Section 5000: Business
Section 6000: Facilities and Operations

Mr. Sutton will provide information to Assistant Superintendent Ward the week before the board meeting so it can be included in the Board packets.

There were questions, answers, and comments.

Discussion ensued.

Assistant Superintendent Ward said he would read through the current policy book and look for specific things that the Board members are concerned about that are listed as Policies but are really Guidelines and have those in the Board Packets. Then if necessary, Superintendent Shivers can adopt those into Guidelines.

Assistant Superintendent Ward will provide the Board with a separation of Policy and Guidelines by Friday, October 27, 2017. Mr. Sutton will give a draft baseline manual to the Superintendent and Assistant Superintendent Ward on October 27th. November 6th will be First Reading Baseline Manual. November 13, 2017, Regular Board Meeting will be 2nd Reading to plug the whole and adopt baseline manual. Then the revision process can begin. They will do amendments as appropriate.

Member Doby will not be in attendance at the November 13, 2017, Board meeting.

The Board also discussed the Workgroup schedule.

Member Caloia would like to be in attendance at every Workgroup.

Member Doby said December 8, 2017, January 8, 2018, February 8, 2018, and March 8, 2018.

Treasurer Pridemore said she could attend all, but she is most passionate about the December 8th.

Vice President Gubachy said that she could not attend any of the Workgroup meetings.

Member Graham said she could attend all. She is interested in Bylaws, Curriculum, and Facilities.

President Kurland said Personnel and any others.

Assistant Superintendent Ward said he would send an email and the Board members can rank their order of interest.

More discussion ensued.

None.

Board Secretary
Communications

Action Items

Food Service Bid Recommendation
 Move that the Board of Education at the recommendation of Assistant Superintendent Greg McIntyre, award the contract to Bernco Inc. for the amount of their base bid of \$165,000.00.

Food Service Bid Recommendation

It was moved by Member Gubachy, seconded by Member Caloia.

Yes: 6 No: 0 Motion: Carried

None.

Board of Education Communication/
Discussion

None.

Call to the Audience
On Non-Agenda Items

Monday, November 6, 2017 – Special Meeting – 6:00 PM
 Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240

Future Meetings Dates

Monday, November 13, 2017 – Regular Meeting – 7:30 PM
 Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240

Monday, November 27, 2017 – Special Meeting – 6:00 PM
 Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240

Superintendent Shivers said she might not be at the November 27, 2017, Special Meeting.

It was moved by Member Gubachy, seconded by Member Caloia to adjourn the Meeting at 7:16 PM.

Adjournment

Yes: 6 No: 0. Motion: Carried.

Respectfully Submitted,

Patricia J. Isabell,
 Secretary
 Redford Union Schools Board of Education