



## REDFORD UNION SCHOOL DISTRICT

Tradition-Rich, Future-Focused

**Project:** Redford Union School District  
*Bid Package 11: Hilbert Elementary Site Improvements*

**Owner:** Redford Union School District  
17715 Brady Street  
Redford, MI 48240

**Architect/Engineer:** French Associates  
236 Mill Street  
Rochester, MI 48307

**Construction Manager:** The Christman Company  
3011 W. Grand Blvd #2600  
Detroit, Michigan, 48202  
(313) 908-6060

Pursuant to the State of Michigan, Office of the Governor, Executive Order(s) No. 2020-75 & No. 2020-103 which are in effect until June 30<sup>th</sup>, 2020: At this time, in compliance with the mentioned orders, the bid submission and opening for the aforementioned project is being modified from standard procedure as noted herein:

### **Summary of Project**

The scope of the project consists of interior architectural improvements, new bathrooms, and upgraded mechanical and electrical systems.

### **Bid Submission & Opening**

Sealed bids for ALL work categories as described in the Project Manual for the above project will be received no later than **Monday, April 1<sup>st</sup>, 2024 @2:00pm** Bids shall be addressed to Jasen Witt, Superintendent of Schools, and be submitted **in hard copy format** to the Redford Union School District Offices located at 17715 Brady Street, Redford, MI 48240. Instructions for bid submission are: (1) Included in the Volume 1 of the Project Documents; (2) Attached to this document; or (3) Can be received by contacting Robert Spiegel at Robert.Spiegel@christmanco.com. Bids submitted late will not be accepted or considered.

Any Bidder who cannot or will not submit a bid(s) as specified above shall contact Robert Spiegel by no later than 3:30pm on **Tuesday, March 26<sup>th</sup>, 2024** at Robert.Spiegel@christmanco.com or at (734) 646 9740 to make alternative arrangements.

Bids will be opened and read at a publicly held meeting at approximately 2:30pm. Bid opening will be held at the Redford Union School District's office located at 17715 Brady Street, Redford, MI 48240.

### **General Bid Requirements Shall Apply**

Bids security shall be included with all bids in the amount of 5% of the base bid. Bid security shall be: 1) a certified or cashier's check drawn upon a bank insured by an agency of the Federal government and made payable to "Redford Union School District," or 2) an executed Bid Bond on ConsensusDocs form 262, AIA form A310, or a substantially similar form. The bid bond shall be executed with a surety authorized to do business in Michigan. Bid security of Bidders under consideration will be returned immediately after award of contracts by the Construction Manager. Bid security shall be forfeited to the Owner if the successful Bidder fails to enter into a contract and furnish required payment and performance bonds and insurance within 30 days after Notice of Award.

The following forms, included in the Project Manual, **must** be completed and submitted with the bid:

1. Sworn Statement of Familial Relationship (MCL 380.1267)
2. Iran Business Relationship Affidavit (2012 PA 517)

Bid(s) submitted without these completed forms may be considered non-responsive.

Bid documents will be available following the close of business on **Monday, March 18<sup>th</sup>, 2024**. Bid documents may be downloaded online via the web-based bidding management application **BuildingConnected**. Contact Robert Spiegel (Robert.Spiegel@christmanco.com) to be added to the bidders' list and receive downloading instructions.

Pre-bid inquiries shall be made in an email addressed to Robert Spiegel at Robert.Spiegel@christmanco.com. Bidders shall not have any contact with the Owner or Architect during the bid period. All questions must be in writing and sent to the following email address: Robert.Spiegel@christmanco.com, no later than **Monday, March 25<sup>th</sup>, 2024 at 5:00pm**.

Bids shall remain valid for a period of sixty (60) days after the bid date. Contract award must be authorized by the Redford Union Board of Education. The Board of Education reserves its right to accept or reject any and all bids, to waive informalities or irregularities in a bid received and to award a contract to other than a low bidder, in its sole and absolute discretion.

### **Pre-Bid Conference**

There will be a Pre-Bid Conference conducted by The Christman Company and held in person on **Friday, March 22<sup>nd</sup>, 2024 @ 1:00pm**. This pre-bid conference will also serve as an opportunity for interested contractors to visit the project sites. The pre-bid conference will be at the Hilbert Elementary School (26440 Puritan Ave, Redford MI). **Please meet at the back of the school**. Attendance is not mandatory but is strongly encouraged.