

REGULAR MEETING MINUTES – BOARD OF EDUCATION
 REDFORD UNION SCHOOLS, DISTRICT NO. 1
 June 11, 2018

Regular Meeting
6/11/2018

A Regular meeting of the Redford Union Board of Education was held June 11, 2018, at the Board of Education Administrative Offices, 17715 Brady Street, Redford Township, Michigan, 48240. President Kurland called the meeting to order at 7:31 PM.

Call to Order

Present: Caloia (Left 8:45 PM), Doby, Graham, Gubachy, Isabell, Kurland, and Pridemore
 Absent: None

Roll Call

The Pledge of Allegiance was recited.

Pledge of Allegiance

None

Call to the Audience
On Agenda Items

President Kurland asked everyone to please place their cell phones on silent or vibrate.

President's Remarks

Superintendent Dr. Sarena Shivers introduce Stefan Bero, the District's new School Resource Officer. Officer Bero has a Bachelor Degree in Criminal Justice. He was a Police Officer for 1-year in Detroit and 1 ½ years in Redford Township.

Superintendent's
Remarks

Officer Bero addressed the Board.

The Board and audience welcomed Officer Bero.

Superintendent Shivers introduced Koren Clinkscale, newly hired principal of Beech Elementary School. Mrs. Clinkscale has a strong background in teaching, learning, and she has a strong background in Science as a curriculum leader.

Mrs. Clinkscale addressed the Board and introduced her family.

The Board and audience welcomed Mrs. Clinkscale and family.

It was moved by Member Isabell, seconded by Member Caloia to adopt the agenda of June 11, 2018, Regular Board Meeting as amended.

Adoption of
Agenda as presented

The order of Item IX Presentation(s) – (B) Attendance Success Plan and (C) Administrator Leadership Team Presentations were switched to (B) Administrator Leadership Team Presentations and (C) Attendance Success Plan.

Yes: 7 No: 0 Motion: Carried

None.

Board Secretary
Communications

Retirement Recognition

The following employees were recognized by their Principal and for their years of service to Redford Union and presented with a Retirement Recognition Award.

Presentations
Retirement
Recognitions

Hilbert Principal Andy Christopher presented recognitions and awards to his two staff members:

Lori Beyer, Teacher with 32 Years of Service

Pamela Wheeler, Teacher for 42 Years of Service

Both Ms. Beyer and Ms. Wheeler addressed the Board and audience.

The Board thanked them for their service.

Stuckey EDT Principal Toni Bess spoke about her staff member Michael Gallagher, Social Worker, for 23 Years of Service. Mr. Gallagher was not able to attend the Board meeting.

The Board thanked Mr. Gallagher for his service.

RUHS Assistant Principal Mike Humitz presented a recognition and award to his staff member Kathryn Sovinski, Teacher for 38.5 Years of Service.

Ms. Sovinski addressed the Board and audience.

The Board thanked Ms. Sovinski for her service.

Beech Principal Sue Shelton presented a recognition and award to her staff member Kim Owen, Teacher, for 18 Years of Service.

The Board thanked Ms. Owen for her service.

Superintendent Shivers presented recognition to Susan Shelton, Principal, Beech Elementary School for 30 Years of Service. Assistant Superintendent Ron Ward also presented recognition to Ms. Shelton. Both Superintendent Shivers and Assistant Superintendent Ward presented Ms. Shelton with the award.

Ms. Shelton addressed the Board and audience.

The Board thanked Ms. Shelton for her service.

The Board amended the order of the presentations listed on the Agenda to the following order.

Administrator Leadership Team Presentations

Presented by: Mike Humitz, Assistant Principal of RUHS, Dr. Lynn Bradley, Assistant Principal of Beech and Andy Christopherson, Principal of Hilbert

Attendance Success Plan

Presented by: Stephvanie Wynn, Lincoln Behavioral Services

The Board took a short recess at 8:06 PM.

The Board returned from recess at 8:18 PM.

Administrator
Leadership Team
Presentations

Assistant Principal of RUHS Mike Humitz gave a Data Project presentation where over a period of time, they documented students who arrived more than 15 minutes tardy for the beginning of the school day. A PowerPoint was shown.

Assistant Principal of
RUHS Mike Humitz

Assistant Principal of Beech Elementary Dr. Lynn Bradley gave a presentation on Increasing Student Success through Positive Collaborations. The goal was to decrease the number of Student Office Discipline Referrals and Suspensions from the prior year 2016-17. A PowerPoint was shown.

Assistant Principal of
Beech Elementary Dr.
Lynn Bradley

The principal of Hilbert Middle School Andy Christopherson gave a presentation on Action Research. This research included teachers/classrooms where they identified problems in the classrooms and presented an action plan. A PowerPoint was shown

Principal of Hilbert
Middle School Andy
Christopherson

Superintendent Shivers expressed how impressed she was with all three of the administrators' presentations.

Stephvanie Wynn Attendance Success Coach (Lincoln Behavioral Services) gave a presentation on Attendance Success Plan. A PowerPoint was shown.

Stephvanie Wynn
Attendance Success
Coach (Lincoln
Behavioral Services)

The Board thanked the presenters.

Assistant Superintendent of Business Services Greg McIntyre reported on Business Operations Summary by Department. Documentation was included in the Board's packet.

Assistant
Superintendent of
Business Services
Greg McIntyre

He also reported on Summary of Food Advisory Council – December 2017. Documentation was included in the Board's packet.

He mentioned that this year the report was based on Veritas and last year it was RUHS.

There were questions and answers.

Assistant Supt McIntyre informed the Board that the District did not get the fresh fruit and vegetable grant for next year. It was based on the availability of funds, and the free/reduced lunch was not high enough.

Assistant Superintendent of Human Resources Ron Ward was going to introduce Stefan Bero new Resource Officer, but he was introduced during the earlier part of the meeting.

Assistant
Superintendent of
Human Resources/
Labor Relations

He reported that the Band Director interviews were scheduled for Tuesday, June 12th.

Assistant Supt Ward provided the Board with a Summary of the 2018-2019 District Calendar. He mentioned that he had a meeting with Mike Sampson (RUEA) Union and Terry Arriola, Business Office Staff Assistant on Wednesday, June 6th to review the proposed calendar days, hours and minutes. He will schedule another meeting with Mr. Sampson to confirm the calendar, and he will provide more details to the Board no later than the following Friday, June 22, 2018.

Building / Facilities: None.

Administrative
Committee Reports

Personnel / Policy Committee: None.

Finance Committee: Met on Thursday, June 7, 2018

Curriculum / Achievement Committee: None

It was moved by Member Doby, seconded by Member Isabell, to approve the consent agenda items as presented.

Consent Agenda
As presented

The Consent Agenda consisted of the following:

Waive the reading and approve May 14, 2018, Regular Meeting minutes of the Redford Union Board of Education, as presented.

Regular Meeting
minutes of
May 14, 2018, as
presented

Waive the reading and approve May 31, 2018, Special Meeting (Strategic Planning Session) minutes of the Redford Union Board of Education, as presented.

Special Meeting
minutes of

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Recommend payment of \$1,179,708.95 for checks dated 5/7/2018 to 6/1/2018.	May 31, 2018, as presented
Approve electronic transfers for the month of May 2018 in the amount of \$2,640,364.83.	Disposition of Checks June 1, 2018 Electronic Transfers May 2018
Approve NEW HIRE: ADMINISTRATION request as listed below:	
1. Koren Clinkscale/Principal/Beech Elementary School/Effective 7/1/18	Koren Clinkscale
Approve LEAVE REQUESTS as listed below:	
1. Marion Lapham/Media/Technology/Beech/Effective 5/14/18	Marion Lapham
2. Venetia Vaught/Educational Assistant/RUHS/Effective 5/14/18	Venetia Vaught
Approve SEPARATIONS requests as listed below:	
1. Patricia Basler/Data Coach/Beech/Resignation/Effective 6/30/18	Patricia Basler
2. Brenda Lauback/Educational Assistant/Beech/Resignation/Effective 5/17/18	Brenda Lauback
3. Jeanie McClain/Educational Assistant/MacGowan/Retirement/Effective 6/30/18	Jeanie McClain
4. Carol Singleton/Educational Assistant/Beech/Retirement/Effective 6/30/18	Carol Singleton

Yes: 6 No: 0 Motion: Carried

Superintendent Shivers reported on the May Attendance & Achievement Data	Academic Highlights: Review May Attendance & Achievement Data
A hand out was provided to the Board.	
She said the that the discipline suspensions are continually going down and the attendance and tardies are still about the same.	

Superintendent Shivers thanked the Board Members and members of the audience that attended the Strategic Planning Meeting on May 31, 2018.	Strategic Plan Update
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A hand out was provided to the Board.

She mentioned some highlights that came out of the Strategic Planning Meeting. She also mentioned in her Friday Updates to the Board she provided the PowerPoint Presentation and the survey data.

She said going into 2018-2019 attendance must be a focus. She met with the building principals and somethings will be shifted next year. The district has a big problem as it relates to attendance. Superintendent Shivers will share details of the assault (plan) on "attendance" at the Board/Administrative Retreat in August.

She highlighted some plans for 2018-2019:

- Attendance
- IB at Hilbert and RUHS

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- STEM Aeronautical Grant. She also mentioned that the Board/Administrative Retreat in August would be at the Yankee Museum (Willow Run Airport).
- 6-10 Early College student will get a chance to attend the National Alliance of Black Educators Conference in Baltimore with the Superintendent and a few Administrators. There is an essay contest that the students are currently working on and will submit. The selected students will get to attend the conference. Also, the administrators will build in a tour of Howard University and Morgan State University.
- Superintendent Shivers said that they are working to get some support from the District's partners to help fund the trip. They have also submitted a proposal to present at the conference, and some of the students will have the opportunity to present as well.
- Superintendent Shivers mentioned that there would be a District-wide Book Study. Everyone in the District will be reading the same book on Instructional Strategies.
- There will be a Chromebook Professional Development and Google Classroom Professional Development for teachers.
- The Administrative Leadership Team (ALT) is working on an Alumni celebration. There will be an Alumni spaghetti dinner leading into one of the major football games.
- There will be a Walk-of-Life, and people can walk for whatever they choose such as cancer and lupus. They will be able to donate to the area that they are passionate. The walk will be planned between September -October before it gets too cold.
- A group will be looking at facilities for a potential building project in the District's future.
- Increasing parent involvement.
- Near the end of 2018-2019, the District will start working on an Accreditation process to begin in 2019-2020 or 2020-2021.

It was moved by Member Gubachy and seconded by Member Isabell that the Board of Education, at the recommendation of the Greater Redford Community Foundation (GRCF), approve the Bench proposal to install the first bench (along the perimeter of the Bulman property) and donate it to Redford Township in the name of Ron Boal, a former Redford Township citizen and supporter of youth athletic sports, who wished to create a lasting legacy for the community.

Action Items
Buddy Bench Proposal
– Greater Redford
Community Foundation
(GRCF)

The Board welcomed Mr. Williams, representative of GRCF to the meeting. He addressed the Board about their proposal.

The Board requested that GRCF not use the name "Buddy" Bench. They also requested that GRCF add the words "no cost to the District" and "no maintenance (by the District)" to the proposal.

Mr. Williams said that a stone would be placed under the bench.

Chuck Martin, Director of Facilities and Transportation (Redford Union Schools) will oversee the installation.

Yes: 6 No: 0 Motion: Carried

State Aid Note
Borrowing Resolution

It was moved by Member Isabell, seconded by Member Pridemore that the Board of Education, at the recommendation of Assistant Supt. Greg McIntyre, approve the State Aid Note Borrowing Resolution authorizing borrowing in an amount not to exceed \$3.5 million.

Yes: 6 No: 0 Motion: Carried

Cooperative Food
Service Agreement

It was moved by Member Gubachy, seconded by Member Isabell that the Board of Education, at the recommendation of Assistant Supt. Greg McIntyre, approve the Cooperative Food Service Agreement for the period of July 1, 2018, through June 30, 2019.

Yes: 6 No: 0 Motion: Carried

Michigan High School
Athletic Association
(MHSAA) 2018-19

It was moved by Member Isabell, seconded by Member Gubachy that the Board of Education, at the recommendation of Superintendent Dr. Sarena Shivers, approve the Michigan High School Athletic Association (MHSAA) 2018-19.

Yes: 6 No: 0 Motion: Carried

Parking Lots
Pavement Projects
2018

It was moved by Member Gubachy, seconded by Member Isabell that the Board of Education, at the recommendation of Chuck Martin, Director of Facilities and Transportation, approve ASI Asphalt for the off-street pavement projects at the Redford Union High School, Hilbert, and MacGowan.

Yes: 6 No: 0 Motion: Carried

It was moved by Member Doby, seconded by Member Isabell that the Board of Education, at the recommendation of Sue Shelton, Principal of Beech Elementary, approve the School Improvement Grant (SIG) purchase of \$90,000 worth of classroom furniture from Lakeshore Learning. The purchase is to support the Balanced Literacy initiative. The first step will include all 2nd and 3rd-grade classrooms (12 total).

Classroom
Furnishing (Balance
Literacy Initiative)
Beech Elementary
SIG

Yes: 6 No: 0 Motion: Carried

It was moved by Member Graham, seconded by Member Doby that the Board President, at the request of Superintendent Dr. Sarena Shivers, appoints two (2) trustees to negotiate Superintendent's Contract & Compensation.

Superintendent's
Contract

Discussion ensued.

Vice President Gubachy and Trustee Doby volunteered. The present Board Members agreed.

A Special Board Meeting was scheduled for June 28, 2018, at 7:00 PM for the Superintendent's Contract Compensation and Review.

Yes: 6 No: 0 Motion: Carried

None.

Items Removed from
Consent Agenda

None.

Superintendent's
Communication

None.

Call to the Audience
on Agenda Items

Treasurer Pridemore mentioned the graduation and that she was proud of all the students. The class size increased.

Board of Education
Communication/
Discussion

Member Isabell mentioned that her granddaughter was on the honor roll.

Vice-President Gubachy mentioned the Spring's Sports Award. The girl's tennis team was undefeated for the entire season. She also mentioned that the Honors Assembly is Tuesday, June 12th.

Treasurer Pridemore asked that everyone watch Facebook for the Band events. The Band scheduled a carwash fundraiser for June 21st. Dinner with the Band fundraiser will be in November.

President Kurland thanked Trustee Graham for organizing the parade on behalf of the District.

The Township Festival is June 14th – 17th and Friday, June 15th is fireworks. There will be Saturday activities. On Sunday (Father's Day) the Jaycees would be doing "Keep on Trucking," and there will be a pancake breakfast at 11:00 AM. It's all free.

As a reminder, the Board will be changing their Executive Team at the July 9th Organizational Meeting at 7:15 PM, per the new Board Policies. Every officer currently serving as an executive officer has held their position for at least three years. Therefore, the Executive Team will be changed at that time.

Thursday, June 28, 2018 – Special Meeting – 7:00 PM,
Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240

Future Meetings Dates

Monday, July 9, 2018 – Organization Meeting – 7:15 PM
Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240

Monday, July 9, 2018 – Regular Meeting – 7:30 PM
Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240

It was moved by Member Doby, seconded by Member Pridemore to adjourn the Meeting at 9:42 PM.

Adjournment

Yes: 6 No: 0. Motion: Carried.

Respectfully Submitted,

Patricia J. Isabell,
Secretary
Redford Union Schools Board of Education