

REGULAR MEETING MINUTES – BOARD OF EDUCATION  
 REDFORD UNION SCHOOLS, DISTRICT NO. 1  
 July 10, 2017

Regular Meeting  
7/10//2017

A Regular meeting of the Redford Union Board of Education was held July 10, 2017, at the Board of Education Administrative Offices, 17715 Brady Street, Redford Township, Michigan, 48240. President Kurland called the meeting to order at 7:30 PM.

Call to Order

Present: Doby, Graham (Late 7:32 PM), Gubachy, Isabell, Kurland, and Pridemore  
 Absent: Caloia

Roll Call

The Pledge of Allegiance was recited.

Pledge of Allegiance

None.

Call to the Audience  
on Agenda Items

President Kurland asked everyone to please place their cell phones on silent or vibrate.

President's Remarks

It was moved by Member Pridemore, seconded by Member Doby to adopt the agenda of July 10, 2017, Regular Board Meeting as presented.

Adoption of  
Agenda as Amended

Yes: 5 No: 0 Motion: Carried

None.

Board Secretary  
Communications

Presentations:

Assistant Supt. Ron Ward introduced Mr. Kevin T. Sutton of Lusk Albertson PLC. He said that Lusk Albertson's services would provide School Board Policies and Administrative Procedures with a short presentation to detail. Assistant Supt. Ward mentioned that there would be a similar presentation in August from NEOLA. NEOLA is a service provider that offers the same services as Lusk Albertson PLC.

Board Policy  
Development  
presented by  
Attorney Kevin T.  
Sutton of Lusk  
Albertson PLC

Mr. Sutton greeted the board and provided the Board with a PowerPoint Presentation on Board Policy Development. At the end of the presentation, there were questions and answers.

There were questions and answers.

The Board thanked Mr. Sutton for his presentation.

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Assistant Supt. of  
Business Services  
Communication

Assistant Supt of Business Services Greg McIntyre gave an update on the Winston Property. He has been in contact with the Ms. Dean, Director of Real Estate at Detroit Public Schools (DPS). His understanding is that there were email exchanges between DPS and Redford Union Schools that were supposed to support the conveyance of the property which is the issue. DPS reneged on providing the documentation to Assistant Supt. McIntyre. DPS said to have our attorney contact their attorney.

Winston Property  
Update

The last email that Assist Supt. McIntyre received from Ms. Dean stated that they have reviewed all of their documents and that they are confident that Lots 88, 89 and 90 that formally belonged to Redford School District were annexed by the City of Detroit when the property became Detroit and no longer Redford. The annexation happened in 1926 and that they have the title work.

Assistant Supt. McIntyre said he received a call on Friday and returned a call today to Reverend Mr. Dunwoody (Occupant of Winston Property) and Reverend Dunwoody said that DPS is alleging a lawsuit against the church.

The Board asked for a Freedom of Information Act (FOIA) of documentation from DPS.

Assistant Supt. McIntyre will consult with RU's Attorney.

The District signed a contract with All Covered from April 1 – June 30, 2017, and that contract was not to exceed \$90,000. Through May 1, 2017, the district was up to \$62,523. The last contract signed was from July 1-31, 2017 and the contract was not to exceed \$35,000. The purpose of the last contract was to bridge the district until the RFP process was completed.

Technology Update

The RFP process has been completed, and there is a motion in the board packet for a board vote.

A Work Order Report from School Dude was provided in the board packet.

The board thanked Assistant Supt. McIntyre for his communication.

Assistant Supt. of  
Human Resources  
Communication

Assistant Supt Ward gave a brief overview of the contracts that were approved at the June Meeting. He said that they unintentionally caused some confusion about what the administration was asking. Part of Superintendent Shivers' initiative along with Assistant Supt. Ward and Assistant Supt. McIntyre as members of the cabinet is to make sure there is

Central Office Non-  
Affiliated  
Employment  
Contracts

transparency to the board. He said, therefore, at the Committee meetings that proceeded last month's meeting (Finance Committee Meeting and Personnel Committee Meeting) they shared what was being budgeted for the 2017-18 salaries. He said the salaries were not tied to the motion for approval for three years. The information was provided to be transparent of what was being budgeted so the board would be aware. It was for information purposes.

Change of Position  
Title: Accounting  
Manager to Director  
of Finance

The board members were provided information in their board packets.

Assistant Supt. Ward said that the change in the position title of Jennie Li, Accounting Manager to Director of Finance more accurately represents the responsibility of that position. Ms. Li works closely with Assistant Supt. of Business Services Greg McIntyre, integral and budget development, supervising payroll, accounts receivable, payroll employees, and providing a leadership role with financial auditors. These duties are more consistent with a Director position, and that is the basis for the change in position title. This title change had been discussed in Cabinet and he and Assistant Supt. McIntyre made the recommendation to Superintendent Shivers, and she has approved. This information was provided for transparency and to explain the reason for the change.

New Teaching  
Positions: Class Size  
Reduction

Assistant Supt. McIntyre said they wanted to be consistent with what had been communicated to the public as the district was in cooperation with all the districts throughout the county in seeking the enhancement millage. Also in communication with the employee groups, teacher's association, one of the commitments made was that some of the funding from the enhancement millage would be used to reduce class size and they looked at MacGowan and Beech. It was determined that they would add two classrooms positions at each Elementary. One science position at Hilbert. Principal Nachman is still reviewing where the position would best serve the students at the high school.

Board Policy Update

Assistant Supt. Ward said that there are 19 current professional posting.

Assistant Supt. Ward will forward the PowerPoint Presentation of Mr. Sutton, Lusk Albertson PLC to the board for reference. In August the board will receive the presentation information from Mr. Paul Palka of NEOLA.

There were questions and answers.

Vice President Gubachy said she has a boat load of data to share with Superintendent Shivers.

Consent Agenda

It was moved by Member Isabell, seconded by Member Doby, to approve the consent agenda items as presented. The Consent Agenda consisted of the following:

Special minutes of  
June 12, 2017,  
Meeting as  
presented.

Waive the reading and approve July 10, 2017, Organizational Meeting minutes of the Redford Union Board of Education, as presented.

Waive the reading and approve July 10, 2017, Regular Meeting minutes of the Redford Union Board of Education, as presented.	Regular minutes of June 12, 2017, Meeting as presented.
Recommend payment of \$1,388,267.33 for checks dated 6/5/2017 to 6/30/2017.	Disposition of Checks July 10, 2017
Approve electronic transfers for the month of June 2017 in the amount of \$2,445,240.36.	Electronic Transfers July 2017
Approve <u>NEW HIRES: CERTIFIED</u> requests listed below:	New Hires: Certified
Erica Pollard/ELA Teacher/Hilbert/Effective 9/5/17	
Samantha Raymond/Spanish Teacher/Hilbert/Effective 9/5/17	
Erica Webb/Early College & Career Coach/RUHS/Effective 8/14/17	
Approve <u>LEAVE REQUEST</u> listed below:	Leave Request
Kim Crenshaw/Teacher/Stuckey Elementary Day Treatment Program/Professional Growth Leave/Effective for the 2017-18 School Year.	
Approve <u>INTERIM DIRECTOR OF INSTRUCTIONAL TECHNOLOGY</u> request listed below:	Interim Director of Instructional Technology
Recommend the Board approve Kim Crenshaw, teacher at Stuckey Elementary Day Treatment, as the Interim Director of Instructional Technology effective 7/1/17.	
Approve <u>SEPARATIONS</u> requests listed below:	Separations
Stacie Teamer-Rhone/Educational Assistant/Beech/Resignation/Effective 6/30/17	
Mary Keyser/ELA Teacher/RUHS/Retirement/Effective 6/30/17	
Shawn Staff/Teacher/Beech/Retirement/Effective 6/30/17	
Jamall Lewis/Teacher/Veritas/Keeler/Resignation/Effective 6/16/17	
Darcie Omiotek/Teacher/MacGowan/Resignation/Effective 6/30/17	
Approve <u>SHARED-TIME TEACHER RESIGNATIONS (SES GROUP)</u> requests listed below:	Shared-Time Teacher Resignations (SES Group)
Susan Hanna/Teacher/Non-renewal/Effective 6/30/17	
Eileen Nolton/Teacher/Resignation/Effective 6/30/17	
Yes: 6 No: 0 Motion: Carried	
None.	Removed from Consent Agenda:
	Action Items
It was moved by Member Isabell, seconded by Member Doby, that the Board of Education, at the recommendation of Superintendent Dr. Sarena Shivers, approve the Resolution ratifying the extension of the Charter between Redford Union School District's Board of Education and Regents Academy to June 30, 2020.	Resolution Ratifying the Extension of the Charter Contract: Regents Academy
Roll Call Vote: S. Caloia: ABS; C. Doby: Yes; T. Graham: Yes; L. Gubachy: Yes P. Isabell: Yes; J. Kurland: Yes; E. Pridemore: Yes	
Yes: 6 No: 0 Motion: Carried	

It was moved by Member Isabell, seconded by Member Graham, that the Board of Education, at the recommendation of Assistant Supt. Greg McIntyre, approve the Contract Amendment Extending the Charter Contract Term between Redford Union School District's Board of Education and Regents Academy.

Contract Amendment  
Extending the  
Charter Contract  
Term: Regents  
Academy

Yes: 6 No: 0 Motion: Carried

It was moved by Member Gubachy, seconded by Member Isabell, that the Board of Education, at the recommendation of Assistant Supt. Greg McIntyre, approve the Meal Charge Policy and Bad Debt Procedure effective 2017-2018 school year.

Meal Charge Policy  
and Bad Debt  
Procedure

There were questions and answers.

Assistant Supt. McIntyre said for the record, the District is trying to implement the Community Eligibility Program (CEP) District-wide, and by law, it has to be in place by July 1<sup>st</sup>.

Yes: 6 No: 0 Motion: Carried

It was moved by Member Gubachy, seconded by Member Isabell, that the Board of Education, at the recommendation of Assistant Supt. Greg McIntyre, adopt the resolution, as presented supporting that the District has elected to utilize the grace period and delay the implementation of the procurement standards in the Uniform Guidance until July 1, 2018. In the interim, the District's existing policies and procedures will continue to apply.

2017-2018 Uniform  
Guidance Resolution

Vice President Gubachy asked Assistant Supt. McIntyre explained the Uniform Guidance Resolution motion for the audience.

Assistant Supt. McIntyre said that when using federal dollars, there are guidelines in place that they must abide. He said this is the second year that a delay has been issued on this policy. He mentioned that the district policies are more restrictive than the guidelines at the Federal level. The Government wants to make sure that we are going through the proper channels when we spend Federal dollars, procurement, or buying anything.

The District is not implementing a uniform policy.

Yes: 6 No: 0 Motion: Carried

It was moved by Member Gubachy, seconded by Member Pridemore, that the Board of Education, at the recommendation of Assistant Supt. Greg McIntyre, approve the 2017-018 Cooperative Education Program Agreement between Redford Union Schools and Livonia Public Schools.

2017-2018  
Cooperative  
Education Program

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There were questions and answers.	Agreement: Livonia Public Schools
The Cooperative Education Program services students that have not earned a diploma, they earn a certificate of completion and have an IEP. Ages 18-26 for services with IEPs. The program is at Schoolcraft College. A job training skills program.	
Yes: 6 No: 0 Motion: Carried	
It was moved by Member Isabell, seconded by Member Graham, that the Board of Education, at the recommendation of Assistant Supt. Greg McIntyre, approve the 2017-2018 Commercial Pizza Bid.	2017-2018 Commercial Pizza Bid
Yes: 6 No: 0 Motion: Carried	
It was moved by Member Gubachy, seconded by Member Isabell, that the Board of Education, at the recommendation of Assistant Supt. Greg McIntyre, award the Technology Service Contract to All Covered.	Technology Service Contract
There were questions and answers.	
Yes: 6 No: 0 Motion: Carried	
None.	Items removed from Consent Agenda
None.	Call to the Audience on Non-Agenda Items
Secretary Isabell gave her condolences to Member Caloia for the loss of her brother. Member Caloia was not in attendance.	Board of Education Communication/ Discussion
Treasurer Pridemore said that she delivered Zoe Zimmerman and Mark Pridemore (drum majors) to drum major camp.	
An audience member asked to speak, but the board had already passed the Call to the Audience. President Kurland said she would be glad to speak with the gentleman after the board meeting. The gentleman left the boardroom.	

Monday, August 21, 2017 – Regular Meeting at 7:30 PM (Rescheduled from August 14, 2017)  
Board of Education Administrative Offices, 17715 Brady Street, Redford MI 48240

Future Meetings  
Dates

It was moved by Member Isabell, seconded by Member Pridemore to adjourn the Meeting at  
8:26 PM.

Adjournment

Yes: 6 No: 0. Motion: Carried.

Respectfully Submitted,

Patricia J. Isabell,  
Secretary  
Redford Union Schools Board of Education